

**STEVENS COUNTY RURAL LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
January 21, 2010
Chewelah Public Library
E. 301 Clay St.
Chewelah, WA 99109**

The regular meeting of the Stevens County Rural Library District Board of Trustees was called to order at 4:30 p.m. by Keith Reilly. In attendance were Trustees Keith Reilly, Melissa Stalp & Pamela Roberts. District Director Amanda McKeraghan and Business Manager Kathy Weber were also present.

VISITORS - None

AGENDA CHANGES - Keith asked to place strategic planning and Library location signs under unfinished business.

PUBLIC COMMENT - None

ACTION ITEMS

(a) The minutes from the Board of Trustees Regular Meeting of December 17, 2009 were approved as submitted.

(b) The following vouchers and warrants were approved for payment: Accounts Payable Voucher Numbers 900912 through 900995 for a total of \$49,901.09 certified on the following dates:
(att.#1)

December 14, 2009 - 900912 through 900946 for \$18,757.98

December 28, 2009 - 900947 through 900952 for \$13,984.90

January 7, 2010 - 900953 through 900995 for \$17,158.21

(c) Payroll Warrants December 2009 Direct Deposit #55371 through #55393 for the total of \$50,775.27 (att.#1)

(d) The 2009 December budget status & revenue reports were reviewed.
(att.#2)

(e) The Director's December 2009 time sheet was reviewed. (att.#3)

Motion made to accept the consent agenda approval as submitted.

Motion made: Keith
Motion seconded: Melissa
All in favor: Unanimous

UNFINISHED BUSINESS:

Update on Trustee Appointments - Amanda reported that she contacted the Board of County Commissioners office to get an update on the appointment of the two new board members. She was told that the interviews for both positions were taking place in mid-January and that the Board of Commissioners anticipated making selections very soon. The new board members are expected to be in place prior to the February meeting.

Creation of a Library Foundation - Keith reported that he has been assisting Tracey Rice in the completion of the paper work required by the IRS to establish the Foundation. Tracey has completed a draft of by-laws, is planning to schedule a meeting of the founding Board of the Foundation, and submit the paperwork in the very near future.

Lake Spokane Fusion Center Update - Amanda reported that we have still not heard definitively from the NTIA (National Telecommunications and Information Administration) regarding the Fusion Center grant for \$3.4 million. However, most organizations that may be awarded funds have received letters required due diligence, and since we have not, it may be an indication that we will not be funded in this round of grants. Amanda also reported that she is already working with the Washington State Library, DIS (Department of Information Services), and the local Fusion Center Partners, to develop a strategy for Round 2 of funding - which is due March 15, 2010.

Levy Lid Lift - Amanda reported that she met with Mike Wirt, Director of Spokane County Library District, and with Kristie Kirkpatrick, Director of Whitman County Library District, to better educate herself about the process of conducting a lid lift. She also noted that Mike Wirt has offered to board training at the February meeting on the role of a board and community during a lid lift year.

Strategic Planning - Amanda updated the Board on the status of the ongoing Strategic Planning of the Library District. She stated that she will summarize the three stages to date and will present those at the February meeting. She also noted that after the hiring of the new Library Managers for Colville and Chewelah, she hoped to be able to devote more time to both strategic and facility planning in the District.

Library Signage - Keith inquired about the status of signage at the Springdale and Hunters library locations. Amanda reported that the Springdale site as a sandwich board that is placed outside the Springdale community facility during library open hours. The board expressed an interest in having some type of permanent signage. Amanda that since we are renting space of that library station that she would need to inquire with the owner (City of Springdale) to assess options.

Amanda also reported that a State Highway sign has been procured for the Hunters location and that Library Manager Krista Ohrtman is working with the Colville Sign Company to add some signage to the senior facility community center where the Hunters Library is located.

NEW BUSINESS:

Election of Officer - Due to the resignation of Vice Chair Tracey Rice the position was open for election. Motion made to elect Melissa Stalp as Vice Chair.

Motion made: Pamela
Motion seconded: Keith
All in favor: Unanimous

Procedure - Board Members applying for employment with the Library District - Amanda will report at the February meeting.

CORRESPONDENCE:

Enduris Annual Financial Report - District's risk sharing pool liability insurance. (att#4)

REPORTS

Director's Report (att#5)

Handouts included

- November Circulation Stats (att#6)
- Libraries in Tough Economic Times (att#7)
- What's Happens at Library School (att#8)
- Levy Notes - Meeting with Mike Wirt, Director of Spokane County Library District & Kristie Kirkpatrick, Director of Whitman County Library District. (att#9)

ADJOURNMENT

The regular meeting of the Board of Trustees was adjourned at 6:27 p.m.

Motion made: Keith

Respectfully submitted:

Amanda McKeraghan, Secretary, SCRLD

Accepted by:

Keith Reilly, Board Chair

Date