

**STEVENS COUNTY RURAL LIBRARY DISTRICT
REGULAR BOARD OF TRUSTEES MEETING
September 17, 2009
Lakeside Public Library
6176 Hwy 291
Nine Mile Falls, WA 99026**

The regular meeting of the Stevens County Rural Library District Board of Trustees was called to order at 4:16 p.m. by Bill Swartz. In attendance were Trustee, Keith Reilly & Patricia Skomars. Tracey Rice & Melissa Stalp were absent. District Director Amanda McKeraghan, Business Manager Kathy Weber was also present.

VISITORS -Walt Kloefkorn and Diane Ogle

AGENDA CHANGES - Under Unfinished Business Amanda added 2009 Holiday Closures and Under New Business - Out of County Fees. The Fusion Center update and the Library of the Lakes names change were moved to after Public Comment.

PUBLIC COMMENT - Diane Ogle, representing the Tum Tum Horizons Project, noted that she came to the meeting to learn more about the Rural Library Fusion Center grant application. She also noted that the Tum Tum Horizons group had also been discussing the ways in which county-wide services could have a south-county presence. Walt Kloefkorn stated that he was attending the meeting as a representative of the Friends of the Library of the Lakes.

Fusion Center Update - Amanda provided a detailed summary of the Rural Library Fusion Center grant application that was submitted for ARRA Broadband stimulus monies. Amanda explained the partnership with Tri-County Economic Development (grant applicant), WSU Stevens County Extension, Rural Resources, and Stevens County Government. Amanda noted that the timeline for learning if the grant will be awarded is unclear, but that the indications are that announcements will happen in late October or early November.

Library of the Lakes Name Change - Motion made to change the name of the Library of the Lakes to Loon Lake Library and the Lakeside Public Library to Lake Spokane Library. Trustee Reilly noted that the original names of both libraries are confusing to residents because neither is a clear indication of where the library is located. Amanda concurred, noting that on marketing materials, both libraries have their physical location noted in parentheses. Walt Kloefkorn, as President of the Friends of the Library of the Lakes, agreed that it would be helpful to people to know where a library is simply by hearing the name, and that other Friends concur that the name change makes sense. Some Friends did express a concern over changing the name because of historic reasons, and the feeling that it was not inclusive of Deer Lake. Keith noted that all of the libraries in the county serve multiple communities, but the name of the library is simply helpful in being able to locate it.

Motion made: Patricia
Motion seconded: Bill
All in favor: Unanimous

ACTION ITEMS

(a) The minutes from the Board of Trustees Regular Meeting of August 20, 2009 were approved as submitted.

Motion made: Patricia
Motion seconded: Keith
All in favor: Unanimous

(c) The following vouchers and warrants were approved for payment:
Accounts Payable Voucher Numbers 900604 through 900689 for a total of \$84,825.99 certified on the following dates:
(att.#1)

August 19, 2009 - 900604 through 900640 for \$17,402.13
August 26, 2009 - 900641 through 900643 for \$17,092.75
September 4, 2009 - 900644 through 900689 for \$50,331.11

Motion made: Keith
Motion seconded: Patricia
All in favor: Unanimous

(d) Payroll Warrants August 2009 Direct Deposit #53244 through #53269 for the total of \$54,135.89 (att.#1)

Motion made: Keith
Motion seconded: Patricia
All in favor: Unanimous

(e) The 2009 August budget status report & revenue reports were reviewed and accepted as submitted. (att.#2)

Motion made: Keith
Motion seconded: Patricia
All in favor: Unanimous

(f) The Director's August 2009 time sheet was reviewed and accepted. (att.#3)

Motion made: Patricia
Motion seconded: Keith
All in favor: Unanimous

UNFINISHED BUSINESS:

Creation of a Library Foundation - Trustee Rice, who is coordinating this project, was not present so there was no new update.

Facilities County Wide - Amanda noted that the second round of grant applications for ARRA Broadband stimulus monies will be due in mid-December. The cooperative group of organizations that applied for the Lake Spokane Project, would like to consider applying for the Kettle Falls Library in round two. As with the first round, the timeline is

fairly compressed, and the Kettle Falls facility project has the most work done (i.e. building plans and ownership of the property.)

Strategic Planning - Amanda presented the schedule of planning meetings for the fall of 2010: Thursday, October 15, 12 - 4 pm, Lovitt Restaurant for Board planning; Friday, October 23, for staff input; Thursday, November 19, 2-4 pm, Chewelah City Hall, for manager input.

Springdale Rental Agreement - The City of Springdale has not yet developed a meeting room agreement to submit to the board.

Out of County Card Fees - Amanda discussed inter-county cooperation with North Central Regional Library District (NCRL) Director Dean Marney. Dean relayed that the State Auditor is encouraging districts to institute out-of-county card fees in order to keep cooperative agreements tenable. Amanda will contact regional library systems to discuss their fee rates, policies, etc., on this matter.

2009 Holiday Closures - Motion made to close Christmas Eve and New Years Eve at 5:00 p.m. and to make Saturday December 26th a Holiday closure.

Motion made: Keith
Motion seconded: Patricia
All in favor: Unanimous

NEW BUSINESS:

Swine Flu Preparations - Trustee Stalp was not present, but did send some information via an email regarding local flu issues: "I can update you on some Swine Flu information. The flu vaccine (not H1N1, but the seasonal) is here early! The CDC has a great website: www.flu.gov The CDC put out info today saying that the H1N1 vaccine appears to be successful just after one dose - not requiring the follow-up dose as initially thought ... the website has some great flyers that you may want to put up in the libraries." - from an email dated 9-16-09, from Missy Stalp.

Draft 2010 Budget - Amanda and Kathy presented the first draft of the 2010 budget. They noted the projected drops in revenue in New Construction and Investment Interest. Amanda noted that the materials budget would stay very flat. The budget presented included a 1.5% COLA increase, but the national CPI is actually a negative this year.
(att#4)

Education and Training Policy - This topic is tabled for the October meeting.

Set schedule for the Director's Review - The review is set for the October meeting.

CORRESPONDENCE: None

REPORTS

Director's Report (att#5)

Handouts included

- August Circulation Stats (att#6)

ADJOURNMENT

The regular meeting of the Board of Trustees was adjourned at 7:10 p.m.

Motion made: Patricia
Motion seconded: Keith

Respectfully submitted:

Amanda McKeraghan, Secretary, SCRLD

Accepted by:

Tracey Rice, Board Chair

Date