

**STEVENS COUNTY RURAL LIBRARY DISTRICT
REGULAR BOARD OF TRUSTEES MEETING
May 21, 2009
Kettle Falls Public Library
605 Meter Kettle Falls, WA 99141**

The regular meeting of the Stevens County Rural Library District Board of Trustees was called to order at 4:03 p.m. by Tracey Rice. In attendance was Trustee Bill Swartz. Keith Reilly & Patricia Skomars participate by phone. District Director Amanda McKeraghan, Business Manager Kathy Weber and Kettle Falls Manager Krista Ohrtman were also present.

VISITORS - Jo Nullet

AGENDA CHANGES - Under New Business Amanda added Library closures.

PUBLIC COMMENT - None

ACTION ITEMS

(a) The minutes from the Board of Trustees Regular Meeting of April 16, 2009 were approved as submitted.

Motion made: Bill
Motion seconded: Patricia
All in favor: Unanimous

(b) The following vouchers and warrants were approved for payment: Accounts Payable Voucher Numbers 900224 through 900340 for a total of \$90,583.79 certified on the following dates:
(att.#1)

April 16, 2009 - 900224 through 900260 for \$17,042.75
April 24, 2009 - 900261 through 900263 for \$17,357.06
May 8, 2009 - 900264 through 900314 for \$42,602.64
May 14, 2009 - 9000315 through 900340 for \$13,581.34

Motion made: Bill
Motion seconded: Patricia
All in favor: Unanimous

(c) Payroll Warrants April 2009 Direct Deposit #51130 through #51153 for the total of \$51,715.10 (att.#1)

Motion made: Bill
Motion seconded: Patricia
All in favor: Unanimous

(d) The 2009 April budget status report & revenue reports were reviewed and accepted as submitted. (att#2)

Motion made: Bill
Motion seconded: Tracey
All in favor: Unanimous

(e) The Director's April 2009 time sheet was reviewed and accepted. (att.#3)

Motion made: Patricia
Motion seconded: Bill
All in favor: Unanimous

UNFINISHED BUSINESS:

Creation of a Library Foundation - Tracey reported that she has mailed the second application to register the Foundation as a non-profit.

Facilities Countywide - Amanda reported that she is actively participating in a task-force set up by the State Library (who is working with the Governor's office) to allocate Broadband Stimulus monies to rural areas.

Springdale Facility - Amanda reported that the Springdale Library Station opened on Wednesday, May 6. The Library Station is open every Wednesday from 1-5 and is staffed by Wendy Clark who also works at Springdale and Chewelah. Wendy has already reported that she has made some new cards for patrons. She also plans to add a few summer reading programs.

Marcus Annexation - Amanda stated that she would like to move forward with the plan to put the issue of the annexation of Marcus into the Library District on the November ballot. The Library Board concurred.

NEW BUSINESS:

300.810 Employee Benefits - Motion made to change the portion of the policy that states "Part time employees who enroll in Washington Basic Health" to read *Part time employees who enroll in any medical plan approved by the Washington State Insurance Commission.* (att#4)

Motion made: Bill
Motion seconded: Tracey
All in favor: Unanimous

Library Closures - Amanda reported that the annual All Staff in-service day will be held on Friday, October 23, 2009 at the City Hall in Chewelah. In addition, the State Library is sponsoring several readers' advisory workshops taught by Nancy Pearl (famous librarian, action figure model, and NPR commentator), one of which will be in Colville on September 1, 2009. Amanda asked the board to consider closing the libraries on September 1 so that staff could take advantage of this unique training opportunity; especially since it would be in Stevens County. Motion made to close all Libraries of Stevens County locations on both September 1 and October 23.

Motion made: Patricia
Motion seconded: Bill
All in favor: Unanimous

Board Meeting Date Change - Change the June meeting date to Wednesday June 17th and the July meeting to Thursday July 23rd. The locations and time will not be changed.

CORRESPONDENCE:

"The Board of Trustees received a very nice letter dated April 20, 2009, from Loon Lake patron Jim LeGette who wrote to thank Systems Administrator, Tom Brown, for his assistance on the computer. Mr. LeGette wrote, "[Tom's] action and creative style on his part accomplished in an hour and a quarter what would have been for me a whole days drudgery. His kind of initiative and proper bearing shows the strength, understanding and reasoned approach that a library system or any organization, for that matter, should show."

Email from the Stevens County Assessor Office describing a \$1,399.40 tax loss due to the correction in the value to Suncrest Meadows Second plat. (att#6)

REPORTS

Director's Report - (att#7)

ADJOURNMENT

The regular meeting of the Board of Trustees was adjourned at 5:15 p.m.

Motion made: Bill
Motion seconded: Tracey

Respectfully submitted:

Amanda McKeraghan, Secretary, SCRLD

Accepted by:

Tracey Rice, Board Chair

Date